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MEMORANDUM FOR: Chief, DDP Systems Group

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SUBJECT : Expression of Appreciation re: [REDACTED]

1. Last week on 22-23 October 1968, the annual Records Management Conference was held at the [REDACTED] Attending the Conference were 82 Records Management Officers and other officials directly concerned with the Agency's Records Management Program.

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2. The theme of the Conference covered microminiaturization and automation. It was especially fitting and timely to have Mr. [REDACTED] of your staff participate in the program and enlighten the audience on "Magnetic Tape and Microfilm Recording". We were especially pleased that [REDACTED] was able to make available the cartridge-type microfilm reader which he so aptly demonstrated during his talk and later to several interested conferees. His presentation excellently covered the related procedures of your tape to film equipment and sparked considerable interest among the Records Officers.

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3. Please accept my appreciation in behalf of the Agency Records Administration Officer, his staff, and the conferees for the important contribution [REDACTED] talk made to the success of our Conference.

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[REDACTED]
Chief, Support Services Staff

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DDS/SSS/RAB/[REDACTED] t:pr (1 November 1968)

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